

## Coaching Agreement

**Client Name:** \_\_\_\_\_

This agreement, between Amorette French and the above-named client will begin on \_\_\_\_\_ and will continue for a period of \_\_\_\_\_ months ending on \_\_\_\_\_.

### Investment

The investment for the ensuing meetings is \$\_\_50/per session\_\_. These fees will be paid in advance of the sessions, or on a monthly basis at the discretion of the coach.

Alternatively, this is a \_\_\_N/A\_\_\_\_\_ session package for a period of \_\_\_\_\_TBD\_\_\_\_\_ weeks for \_\_\_50\_\_\_\_\_ minutes per session.

Additional appointments can be scheduled as needed.

If you need to cancel an appointment, please provide at least 24 hour's notice or you will be charged for the appointment.

### Services

The services to be provided by the coach to the client are face-to-face, virtual, or telephone coaching, as agreed jointly with the client. Coaching may address specific personal struggles, parenting topics, or general conditions in the client's life. Other coaching services include value clarification, brainstorming, identifying plans of action, examining modes of operation in life, asking clarifying questions, and making empowering requests or suggestions for action.

Additionally, the client may be asked to reflect on difficult topics or situations which may result in an expression of emotions.

Throughout the working relationship, the coach will engage in direct and personal conversations. The client understands that successful coaching requires a co-active collaborative approach between client and coach. In the coaching relationship, the coach plays the role of a facilitator of change, but it is the client's responsibility to enact or bring about the change.

If the client believes the coaching is not working as desired, the client will communicate this with the coach as soon as possible and the coaching strategy will be restructured to address the client's desired outcome of coaching.

You are very much encouraged to talk more with the coach as to receive a better understanding of what coaching is about and how to get the most out of it.

### Prior History

The client also agrees to disclose details of the past or present psychological or psychiatric treatment. Coaching and counseling are not the same. Likewise, therapy and other modes of professional or medical psychological examination shall not be considered equivalent to coaching.

I am not a registered psychologist or psychiatrist, nor a licensed therapist. I do not engage in therapy with my coaching clients. In entering into the coaching relationship, and signing the agreement, you are agreeing that if any mental

health difficulties arise during the course of the coaching relationship, you will notify me immediately so that I can discuss with you an appropriate referral.

### **Confidentiality**

All information about the coach/client relationship will remain strictly confidential except in very rare circumstances where decreed by law; ie. where the court might issue a subpoena for the file or information.

If you wish for me as your coach to speak to someone outside our interactions, you need to give me written permission (original letter, fax or email) to do so.

Exceptions to confidentiality of course relate to circumstances such as intent to seriously harm someone, child abuse, thoughts of suicide etc. Otherwise, all remaining information is kept confidential.

It is also important to note that in some situations, it is important to be aware of the use of technology in that for some clients, there is a risk in using certain media such as the internet, mobile phones and cordless phones. If you use these to communicate with me, then I will assume that it is appropriate to continue to do so in my interactions with you.

### **Termination**

The client has the option to terminate the coaching agreement within (3) days of signing the contract, and will receive a refund on all payments. Otherwise, the client agrees to coaching for the duration of the contracted period.

Our signatures on this agreement indicate full understanding of the agreement with the information outlined above.

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Coaching Client Date

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Personal Coach Date

### **Release of Liability**

Amorette French provides personal coaching to specific individuals and/or groups. The client is aware that coaching is in no way to be construed or substituted as psychological counseling or any other type of therapy or medical advice. I will at all times exercise my best professional efforts, skills and care of ensuring my client is coached to meet their autism parenting coaching goals, the client understands and acknowledges the coach will not be liable legally or otherwise, for the actions the client may or may not undertake as a result of the life coaching sessions. No assumption of responsibility is made, or given, and the client requesting such advice agrees not to hold Amorette French (Provider) or French Family Workshop LLC responsible or liable in any form or fashion, for such actions taken of their own accord. The method and process by which this advice and direction are given in no manner whatsoever, written or verbal,

constitutes an agreement or liability on the part of the provider and is acknowledged to be different in many ways than clinical and medical counseling.

You (the client) agree that using any of these coaching services are entirely at your own risk. Coaching services are provided "as is", without warranty of any kind, either expressed or implied, including without limitation any warranty for information services, coaching, uninterrupted access, or products and services provided through or in connection with the service. This service is requested at the client's own choice and with inherent singular responsibility. Any actions or lack of actions, taken by the client of such advice is done so solely by choice and responsibility of the client and is neither the responsibility nor liability of Amorette French (Provider). The client takes full responsibility in the decisions they make after being coached as well as the consequences. The client enters into coaching with full understanding that they are responsible for creating their own results. Periodically I, Amorette French, may provide links to other web sites or written print material which may be of value, interest and convenience to you. This does not constitute endorsement of material at those sites or any associated organization product of service. It is the responsibility of the user to make their own informed decision about the accuracy of the information at those sites and print material including their privacy policies. In no event shall Amorette French (Provider) be liable for any incident or consequential damages resulting from use of the material.

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Coaching Client Date

**Schedule and Fees.** You agree to pay all fees associated with the coaching service. Insurance generally does not cover the cost of coaching services. You give Amorette French permission to charge your credit/debit card on file for any outstanding fees.

**Confidentiality.** This coaching relationship, as well as all information (documented or verbal) that you share with your Coach as part of this relationship (collectively, "Confidential Information") is bound by the principles of confidentiality set forth in the ICF Code of Ethics. However, please be aware that the Coach-Client relationship is not considered a legally confidential relationship (like the medical and legal professions) and therefore communications are not subject to the protection of any legally recognized privilege. Amorette French agrees not to disclose any information pertaining to you without your written consent. Amorette French will not disclose your name as a reference without your consent. Confidential Information does not include information that: (a) was in Amorette French's possession prior to its being furnished by you; (b) is

generally known to the public; (c) is obtained by Amorette French from a third party, without breach of any obligation owed to you; (d) is independently developed by Amorette French without use of or reference to your Confidential Information; (e) Amorette French is required by statute, lawfully issued subpoena, or by court order to disclose; (f) is disclosed to Amorette French and as a result of such disclosure Amorette French reasonably believes there to be an imminent or likely risk of danger or harm to you or others; or (g) involves illegal activity. You should also be aware that telephone, email and videoconference are not encrypted methods of communication, and some confidentiality risk exists with their use. You must raise any confidentiality questions or concerns with your Coach in a timely manner.

**Electronic Communication & Online Coaching.** Telephone (including text), email, and videoconference are not encrypted methods of communication, and some confidentiality risk exists with their use. Amorette French communicates using these mediums. By signing this Consent and Services Agreement, you consent to your coach, or someone from our team, following up with you by telephone, text or email for scheduling, billing, quality assurance, or other reasons. If you would prefer not to be contacted by email and/or text, you may opt out by contacting us at french.family.montessori@gmail.com. While a growing base of research has shown that distance coaching services—through various electronic means—can be effective, such services are relatively new in comparison to traditional (in-person) coaching, which has a much longer track record of positive outcomes. Distance coaching may not be appropriate for some clients.

**Cancellation Policy.** You agree that it is your responsibility to notify Amorette French of your desire to cancel a session at least 23.5 hours in advance of the scheduled session. If you miss a session without canceling, or cancel with less than 23.5-hours' notice, a refund will not be issued, our policy is to charge you the cost of the Coaching Services.

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Coaching Client Date

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Personal Coach Date